

Vacancy
D5 Architects LLP

Ref: D5 Architects – Job Description – Technical

ARCHITECTURAL TECHNICIAN/ TECHNOLOGIST

Item

1.00 VACANCY

Position:
Architectural Technician/ Technologist

Reporting to:
Team Leader

Qualifications:
HNC/ HND in construction related subject or Degree in Architectural Technology or similar, preferred

Role within practice

- Assistant to project lead in the day to day delivery of commissions.
- General office support including filing, receiving and welcoming guests and general telephone duties.

Job Function
To provide technical support to the project team supported by general duties in order to experience the full range of technical skills within the practice. This will include technical design, CAD and graphics. We would anticipate exposure to project administration including attendance at meetings (shadowing the project architect), minute taking, and technical research, issuing and receiving drawings and other project information.

Technicians will be expected to liaise with wider team members including clients and other consultants where appropriate. They will be required to liaise with contractors and sub-contractors under the guidance of the project lead.

2.00 Contact
CV's to be emailed in pdf format to:

Phil Russell, Office Manager

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3.00 Office Address

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